



David Livingstone PAC

Meeting Minutes

Wednesday, November 20, 2024 6:30 p.m.
in the Library and on Zoom

For Zoom: [Join here](#) and if required use:
Meeting ID: 308 129 8330 Passcode: 962479

Acknowledgement:

We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

1.0 Approval of the agenda

Moved that the draft agenda for the meeting on November 20, 2024 be approved.

Moved by: Callie Service

Seconded by: Tegan Moss

Discussion: No additional item requested.

Call for the vote: Motion carried.

2.0 Approval of the Draft Meeting Minutes (November 2024): [Oct 2024 minutes](#)

Moved that the draft meeting minutes from September be approved

Moved by: Lesley Stokes

Seconded by: Shero Nand

Discussion: No amendments requested.

Call for the vote: Motion carried.

3.0 Chair Report (Caroline Provost/Sheila Louis)

25 minutes

• Diversity celebrations

- Special thank you to the Diwali celebration team for all their efforts to coordinate a lovely celebration. It was enjoyed by all!
- There will be a **Lunar New Year** event held on January 31st with presentation and workshops.
- The PAC Diversity Team is always eager to support diversity celebrations! If you have any ideas for diversity events—big or small—that you'd like to organize, we'd love to hear from you. Simply share your ideas with us!
- Mikaela Smith noted that she would like to organize an event for Black History month in February. Sharon and Mikalea will connect on next steps. Mikaela would love volunteers to help this event! Please reach out!

• Movie nights

- Livingstone used to have movie nights a number of years ago, and now we'd like to bring it back! The grade 7 fundraising committee could use movie nights as an opportunity to fundraise for the Grade 7 trip.
- A request to use \$500 from the Gaming Fund for a one year licence (as a licence is required to screen movies).
 - Moved by: Callie Service.
 - Seconded by: Lesley Stokes.
 - All in favour. Motion passed.

- **Fundraising Updates**

- **Fall Fund Drive:**

- We have set a very ambitious [goal of raising \\$30,000 this year to be able to support the school with a set of 30 new laptops.](#)
- And a particular thank you to an anonymous family who has generously offered to match all donations over \$100 up to a maximum of \$10,000! Matching will continue until November 24th.
- **We have raised \$16,700 so far!** This also does not include the additional funds that will be added through the donation matching. Thank you to everyone who has donated so far!
- We're still on the lookout for business donations, so if you own a business or have any connections please do reach out about sponsorship!
- **And remember all donations through this campaign are eligible for tax receipts! This could mean you get up to 40% back.** No receipts are available for our other campaigns.
- Also, many kids find getting involved in fundraising very empowering - so if any kids want to get involved, [check out our ideas sheet!](#) No idea too big or small!

- **Grade 7 Camp Fundraising**

- The Grade 7 class will be looking to raise funds to support their end of year camp trip. The cost of the trip is approximately \$400/student.
- Planning will start on December 5th with Grade 7 students/parents/caregivers.
- Last year student/parent-led fundraisers included concession sales at the school dance, donut sales at both Livingstone and Save on Foods. They managed to raise \$200/child.
- Sharon also has a student and family affordability fund so we can help any families/students who may need additional support.

- **Other initiatives (art cards, recycling, Fun lunch, etc)**

- **Art cards:**

- Art card samples have gone home with the kids so check your child's bag/agenda!
- Each card is printed with the art by your student.
- Deliveries to the school are not impacted by the Canada Post Strike as they are a local vendor. And special thanks to Mike Service for delivering the art to the supplier!
- **Order deadline is November 29th** - simply visit: <https://artcardsbykids.com/>
- It's not just cards either! If you order a minimum of 8 cards, you can also order your child's art as puzzles, plaques, notebooks, and ornaments!

- **Soft Plastic Recycling**

- Drop off is only until November 30th so drop your flexible plastic for recycling soon!
- Last year we earned \$2 for every kilogram of plastic and we raised \$285!
- Clean flexible plastic can be dropped in the classrooms or the school basement next to the lost and found.

- **Empty bottle recycling**

- We would like to set up a Return it Express fundraiser as a school.
- We'll be assigned an organization number—just drop off your bag of returnables at a [collection site](#), and the proceeds will go directly to PAC fundraising!
- There are [locations](#) nearby and across BC (so you can get family involved too!)
- **We will launch in January so keep all your bottles from the holidays!**
- [What's accepted?](#) All ready to drink bottles (cans, beer/wine/liquor bottles, plastic drink containers, milk containers and more)! More information to come in January.

- **Fun Lunch Program**

- Currently 2 times a week. Will continue at 2 times a week.
- We are currently considering if we can add another day! Stay tuned!
- Through this program, we have received donations of \$250 in support for families who can't afford the program at this time. Sharon reaches out to families who may benefit from this program, but please also reach out if your family could benefit.

- **Purdy's Chocolate**

- With all the other fundraising happening right now, we have opted to move the Purdy's fundraiser until the New Year.

4.0 Principal's Report (Sharon Vieira)

15 minutes

- Sharon to share the principal's report.
Questions are invited.
- [SPEC garden](#) workshops.
 - We hosted 13 garden workshops for every class in the school and the kids did a great job cleaning up the garden.
 - SPEC prepared a budget/estimate about the remaining work in the garden.
 - Sharon also met with the City of Vancouver about the garden and they've confirm some support including adjustment of the gates so we can bring a little backhoe in, removal of the existing garden beds and providing the soil for the new beds.
 - The city is also working with a group of gardeners on accessibility. The new garden beds will be waist height and the new pathway materials are being investigated to support easier movement throughout the garden.
 - Sharon is also working with the shop teacher at Tupper to support the building of the new garden beds (some work to be done in January and then more in September).
 - City will apply for an urban garden grant and would appreciate a letter from the PAC in support.
 - We will also be looking to utilize the [Farm to School Grant](#) and the [Big O Tires grant](#)
 - Sharon also asked about the fruit trees (previously it was not within the City's mandate to maintain them). The trees are impacting sight lines and generally need pruning.
 - The City will do some pruning and investigate next steps including a possible rain garden on the slope. Sharon has requested the City connect with the Livingstone Park Improvement project to ensure work is connected.
 - They will also work with a local consultant from First Nations to bring in native plants into the space.
- Capoeira Ache Brazil Academy came to do a performance.
 - One Grade 4 student was able to perform!
- The Winter Concert will be at Tupper on December 17th at 6.30pm.
 - Families to drop families off into the auditorium. More information to come.

5.0 Treasurer Report: (Maria & Sam)

10 minutes

Moved that the October treasurer's report be approved: [November treasurer report](#)

Moved by:

Seconded by:

Discussion: Any items require amendment?

Call for the vote (motion carried/not carried)

Note: Call for approval of the report was missed during the meeting. Approval will be sought next meeting.

Please review the report in advance as we won't have time to review the report in detail during the meeting.

- Maria provided an overview of the report and balances.
- Gaming account: The funds in this account were awarded through a Gaming Grant which need to be used for community building (e.g. for the whole school community rather than the curriculum, or a particular class).
 - These funds should be used each year as any remaining funds may impact next year's application.
 - Last year we used some of the funds for the end of the year BBQ.
 - This account would be used for the Movie Night licence.
 - Maria/Sharon to look into if we could use it to help fund the wood and other supplies needed for the garden.

- Budget management: PAC bank funds (Sam Newman-Bremang)
 - Sam inquired about the plan for utilizing the remaining funds in the accounts, emphasizing that these funds should be put to good use rather than sitting idle in the bank.
 - It was concluded that a planning session should be held at the January meeting.
 - Julia Balsillie noted that we should discuss how much we want to hold as a buffer.
 - Mikaela asked what grade the laptops are used for?
 - Sharon noted that the laptop cart is used by Grades 4-6 and sometimes Grade 3.
 - A caregiver asked: What happens with old laptops?
 - Sharon noted that the school uses the technology until it dies and then it is recycled via the ReturnIt system.
 - Caregiver noted that we should consider the perpetual renewal of these funds so we can plan to retire technology and replace as required.
 - Committee noted that this was a great idea and more work should be done on this approach.
 - Sharon noted that she could provide data on when the iPads will need to retire.
 - Caroline asked: What does the VSB support?
 - Minimal funding available; equity and access are a concern.
 - Recognize challenges for schools without PAC support.
 - Lesley asked: Could we join together with other PACs to support a Tier 1 school?
 - Sharon noted that the District PAC has talked about that before, and that is something the PAC could consider and noted that we could also sponsor a school and work with the teachers.
 - It was requested that we update the budget with the revised numbers and also get updated actuals on expenses from Sharon.

6.0 Kind Mind ConfIDANCE School Tour (Tegan Moss, Kelty Foundation) 10 minutes

- We are trialing a new program where we are focussed on younger kids and within schools.
- The program is to work with and engage thousands of students, teachers and families across BC to provide them with the mental health resources they need.
- Livingstone will be the first school!
- **Kind Minds Month:**
 - Dedicated month with Kind Mind kits featuring challenges and social-emotional learning.
 - Encourages kids to showcase their work and resources to parents.
 - The program is designed to be simple and easy to execute that doesn't put more work on teachers or parents.
- **Confid-Dance:** A mental health-themed dance event with DJ [Rock 'n' Beau](#), celebrating mental health.
- **Funding and Resources:** \$1,000 available for mental health workshops or programs for kids, teachers, or parents. Possible topics so far: Anxiety and social media.
- **The dance will be held on January 31, 2025. Hold this date, more information to come.**
 - Mikalea has offered help coordinate this event.

7.0 Upcoming Meetings

Note there is no meeting in December. The next meeting will take place on January 22, 2025 in the library and via Zoom

The remaining meetings for the 2024-25 school year are at 6:30pm on the following dates:

- | | |
|------------------------|--------------------|
| ● December: no meeting | ● Apr 16, 2025 |
| ● Jan 22, 2025* | ● May 21, 2025 |
| ● Feb 19, 2025 | ● June: no meeting |
| ● March: no meeting | |

* Jan 15 is a Pro-D Day so meeting one week late

Meeting adjourned at: 7.57pm