



**David Livingstone PAC
AGM Meeting Minutes
Wednesday, May 15, 2024
(7:00 p.m. in the Library and via Zoom)**

Acknowledgement: We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

1.0 Approval of the agenda

Moved that the agenda for the meeting on May 15, 2024 be approved.

Moved by: Callie Service

Seconded by: Leslie Stokes

Adding item: late fines and lost books from the library.

Motion carried.

2.0 Approval of the Meeting Minutes (April): [April Meeting Minutes](#)

Moved that the minutes from April 2024 be approved.

Moved by: Caroline Provost

Seconded by: Callie Service

No amendments required

Motion carried.

3.0 Principal's Report (Sharon Vieira)

(15 minutes)

Sharon shares the principal's report; questions welcomed:

- Track and field has started; June 3 Van Tech mini meet
- Garden will start up in September
- Pro-D planning has started for next year already
- Intergenerational stories shared in the school next year, perhaps? Sharon is working on embracing and learning about our diversity and learnings at our school
- Library late fees w update email will be sent by Ms V this week
- Thank you to the outgoing PAC for your hard work!

4.0 Chair and Co-Chair Report: (Nav Nathoo & Lindsay Clayton)

(25 minutes)

- Walking School Bus is in process! If you are interested and haven't signed up, please fill out the following form: [Registration](#)
- 2024-2025 PAC Committee formation and commitments
 - Communications (Janessa Hicks)

- Secretary (Jules Balsillie, Callie Service to cover as needed)
- Chair(s) (Caroline Provost)
- Vice Chair (Sheila Louis)
- Treasurer (Jitender Banga)
- Fall Fund Drive lead (Lesley Stokes)
- Gardening committee lead (Mikaela Ann Smith)
- Fun Lunch Coordinator (Caroline Provost)
- Diversity Committee lead (Nav Nathoo)
- Family Dance lead (Gwen Lutz)
- *Parent Night Out lead*
- Teacher Appreciation lead (Namita Kearns)

5.0 Treasurer Report: Jitender and Gwen

(10 minutes)

Moved that the May treasurer's report be approved.

April Moved by: Leslie Stokes

April Seconded by: Callie Service

Discussion: Gaming license for next year has been completed by Jitender, and those amounts can be carried over but must be used for greater good of school, not specific classes — a good use would be for barbecues, etc.

Motion carried.

Please review documents **in advance** of the meeting as we do not have time to present this in detail:

[May 2024 Treasurer Report](#)

AGM: Vote in New Executive Committee and 2024-2025 Budget

- 23/24: Library books line item has questions — Sharon to connect with Jitender and Yvonne to clarify possible discrepancy.
- 23/24: Sharon still planning to buy art supplies, Grade 7 grad, Tupper Scholarship etc still to be paid out, field trips, classroom expenses, so will be reconciled in the May report.
- We do not want or need to have a zero balance, so PAC will have a decent balance to carry forward to the new school year.
- Moon shot session — dream big and then come back to earth, but work with teachers to discuss what they would love to have; anything! Then narrow it down, focus on fundraising for it.

Budget can be revised and voted on next year.

Motion to approve the base budget as it stands today: Motion carried.

AGM Voting in of 2024/25 PAC Executive Team

Vote in: New Chair, Caroline Provost

Motion Moved by: Lindsay Clayton

Motion Seconded by: Callie Service

Vote in: New Vice Chair, Sheila Louis

Motion Moved by: Lindsay Clayton

Motion Seconded by: Callie Service

Vote in: New Secretary, Jules Balsillie

Motion Moved by: Lindsay Clayton

Motion Seconded by: Callie Service

Vote in: New Communications Lead, Janessa Hicks

Motion Moved by: Lindsay Clayton

Motion Seconded by: Callie Service

Thank you so much to our outgoing PAC exec team for a successful two year term!

Meeting Adjourned: 8:30pm