

David Livingstone Elementary

Pac meeting Minutes

September 24, 2018

Welcome and Acknowledgement- Judy

Judy began by acknowledging that the land in which we gather is the unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

Intention- Judy & Geri

Judy set the intention that this PAC meeting is being held with respect, inclusiveness, and the understanding of others. We gather to create and share ideas that will enrich the education of our children through community based learning.

Geri Gruft (Ms. Geri) expressed thanks to the PAC for all we do for the community. Changes in the library times are a result of reduced funding at the district level to support non-enrolling teachers, in this case Teacher-Librarians. Geri's time as a Teacher-Librarian has been reduced to a day and a half—not every class in the school will have a dedicated time in the library, but she is committed to making the library a welcoming and open space for all students.

Geri read "The Outlaw" by Nancy Vo. Doing our best and "trying" is what we are all meant to do. This story set our intention for the evening and the year ahead.

Motion to approve minutes from the June 2018 PAC meeting

Jessica motioned to approve the minutes. Seconded by Aaron. Motion carried unanimously.

Introductions

We went around the circle and introduced ourselves and our connection to the school.

Chair Report - Judy & Hayley

Welcome Hayley Gordon as our new co-chair, Rebecca Clapperton as co-treasurer, and Cara Laudon as co-secretary for the 2018/19 school year. Thank you to all new and returning members of the PAC executive!!

Reminder to have a look on our PAC website and our community board across from the office for updates and down lows. Thank you Andrew, Karin and Jo for keeping us all informed.

Another excellent Back to school BBQ this year! Thank you Jo Anne and team for the bang out job!!

Terry Fox Run - The school participated in the run on Friday afternoon but donations to this cause can be made through a link on our school website. Donations can be made until about the end of September though David Livingstone but donations can be made year round through the Terry Fox Foundation.

Popcorn sales are back on this year and headed by the dedicated Sophie Yendole. Popcorn orders can be made online through the Munch-a-lunch program. Students will receive 9 bags of popcorn distributed throughout the year for \$15. Students can also bring \$2 to buy popcorn on Popcorn Days.

An election is coming!!! On October 4th from 6:30-9pm at Tupper high school cafeteria, there will be a trustee candidate forum. You will need to register for this free event to save your seat though. You can do that at <https://www.eventbrite.ca/e/dpac-vs-b-trustee-candidate-forum-tickets-49766682487>

PLEASE GET OUT AND VOTE! Election day is October 20th, 2018.

Aaron has volunteered to be our DPAC representative and will attend the trustee candidates meeting on October 4th. If you are unable to attend the school trustee candidates meeting, you can forward questions you would like answered to Aaron at livingstonepac@gmail.com

Livingstone's Cross Country team is being coached by Ms. Scott. Practices are Tuesday mornings and mini-meets are Wednesdays at Douglas Park. Mini-meets will be held on Sep.26, Oct. 3, and Oct. 10. The final District meet will be held on October 18th at Trout Lake. Parents are responsible for transporting athletes to and from meets. Cross county is open to all students in grades 3-7. Parents with younger students interested should see Mr. Peeters.

Parent and Staff volunteers are needed to run these school sport programs: Volleyball gr.6&7 Oct31-Dec, Basketball gr. 6&7 Jan-Feb, Badminton Feb-March, Track and field in the spring. This year we have lots of interest from Tupper students interested in coaching, but parents are needed to make these programs happen.

Fruit and Veg program is happening again this year. Stephanie Kulferst and Judy McLaren will be the parents taking this on as well as some grade 6 and 7 students. Judy brought forward a request for PAC to cover the cost of the food safe program for these students as well as Judy with the plan that every year, if possible, we would train one more grade 6 student. We see this as an opportunity to encourage children interested in food to take the food safe in hopes more opportunity will be available in high school. The cost is \$30.00 per person. The course is December 1st and 8th from 9-2 at False Creek Community Centre. Participants must attend both classes to become certified. The course is open to parents, staff and students. Vital will confirm course information and follow up at the October meeting. Decision to fund the course for some PAC members and students was tabled to the October meeting.

Treasurer Report - Helena and Rebecca

See attached report. Lennie has applied for this year's gaming grant and following up with some outstanding items from 2018. She will have an updated report for the next meeting.

Questions were raised about how many staff have used the \$500 literacy funds and what happens if money is left over. Vital answered that the money is taken back, pooled together and then available for future spending. There is an account with \$12,000 of PAC funding that has been unspent over the last couple of years. This should be spent first. This year, instead of transferring funds to Livingstone, teachers will apply directly to PAC. Jo has worked hard to make the PAC funding more accessible and has created a system with Vital and Lennie to ensure funds get spent. It was suggested that left over literacy funds go to the library. Judy will follow up this request.

Andrew made motion to approve the Treasurers Report. Seconded by Jessica. Motion carried unanimously.

Rebecca requested a short budget meeting this October with new and existing PAC members, to understand the budgeting process and bring ideas to the table. Rebecca will draw up an outline for the meeting. Meeting date and time TBD.

Fundraising Committee Report - Joanne—presented by Judy

Backpack Buddies: The Backpack Buddies program is program that supplies families in the lower mainland with students that participate in breakfast and lunch programs with a backpack of food for the weekend. Our school will be a donor school this year. Our PAC has donated \$6000 this year and an anonymous donor from the community has matched that to make our investment \$12000, which will allow the kids at our school to fill 1200 backpacks this year. Our first pack filling will be on Thursday, September 27th. There will be an assembly for the school to explain the program on the same day. The goal is to have the student leadership committee help run this program, however, there **MAY** be a need for parent support. If you are interested it would be a commitment of 50 minutes on Thursday mornings from 8:50 am - 9:40. Please contact Jo-Anne if you are interested - joanne@getfreshpr.com.

Apples for Apps: The Apples for Apps school-driven fundraiser is taking place this month, Apples will be delivered to the school on Friday, September 28th. The PAC has purchased a box of apples for each division so all kids will get to try them (they are delicious!). They will be delivered to the classrooms after pick-up on the 28th.

Requests for Funding

Teacher: Ms. Kwon

Ask: \$400-\$500 (Amended to \$200 after discussion with Vital)

Date Funding is Required: October 15th

Needs:

1. class set of calculators--to teach long term financial literacy
2. individual whiteboards and markers--to make learning more individual, independent and interactive and students can do self -assessments or practice/review while I work with smaller adapted groups within the classroom
3. Some art supplies--ex. modelling clay, sewing needles (using most of the division fund allocation for this - but there wasn't enough budget to cover all costs)

Notes: This fund request is in addition to the \$500 - Division Funds & \$500 Literacy funds that have already been allocated. Ms. Kwon noted that she is aware of those funds and has allocated them to additional classroom needs. She is a new teacher to

Livingstone and is setting up this classroom for the first time. The bigger items included here (calculators, white boards and art supplies) are not single use will be kept and used for future students.

The PAC chairs asked if there was VSB funding for this? No - the VSB funding for general supplies has been used. There is no additional VSB funding to cover the items requested.

At the school level, Vital has purchased the calculators and the school will purchase the art supplies. The request has been amended to \$200 for sewing needles and whiteboards.

Motion to approve \$400 to Ms. Kwon by Jon. Seconded by Andrew. Discussion about how the classroom supplies were ordered as part of the school bulk order. Ms. Kwon was allocated \$300 for classroom funds by the school. She has spent all the funds (school and PAC) allocated to her. She is seeking this funding to supplement her new classroom. More discussion about the fact that we have lots of money in the PAC funds. Jon wants to provide her with more than she asked for so that she does not have to come back and ask for more in the coming months. Judy has concerns that this is setting a dangerous precedent of giving more than asked for. The process for requesting funds from PAC was decided upon by staff and it was suggested that we uphold this process. Vital has stressed that staff knows that if they need more, they can always ask. Andrew pointed out that we have lots of experience with having staff ask for funding and will likely have to deal with ongoing requests. Rebecca put forward a suggestion to discuss how the \$12,000 of leftover PAC funds will be spent over the year. Questions about how much we have previously allocated for classroom materials that did not get spent. The \$12,000 is the result of poor accounting practices, but things have been cleaned up and the plan is to be more transparent with funding and get the money spent as soon as possible. Karin made the point that parents give expecting it to go the school in the current year. Vote: 1 in favour. 11 abstained. Motion is lost.

New motion to give Ms. Kwon \$200 by Andrew. Seconded by Gillian. Motion carried unanimously.

Judy will request a breakdown of PAC funds spent out of the \$12,000 surplus from Jo Anne to present at the October meeting.

Principals Report - Vital Peeters

Ms. Julia Kwon is our new grade 4 teacher. Ms. Katie Chapman is our new grade 6 teacher. Ms. Holly Broadland is our new grade one Friday teacher with Ms. Jen Corchinski. Ms. Kulgit Kanwall has returned to Livingstone as a resource teacher on Wednesdays. Our new school psychologist is Erica Mah. Our evening engineer, Albert Deguzman is currently covering the day time school engineer position until a replacement is hired.

We are in the second year of our school plan. One idea is to bring the school code of conduct more in line with the school plan. During the first professional day, staff discussed making our code of conduct more focused on Self, Others and the Space. Vital also suggested that this process should be more open to families and their involvement. This will be worked on throughout the year.

Seismic update: nothing new at this point. It is an ongoing conversation.

Reduction in non-enrolling staff entitlement: we enjoyed a surplus in non-enrolling staffing last year, so Vital had to make adjustments this year. He decided to allocate more of Ms. Geri's time as a Resource Teacher and reduce her amount of time as a Teacher Librarian. The library is open for a reduced time for book exchange during the school day, but Geri continues to volunteer her time Wednesday and Thursday mornings.

Meeting adjourned at 8:36pm

Next Meeting: Monday, October 22nd from 7:00-8:30