



**Meeting Minutes
May 27, 2019**

Welcome and Acknowledgement

Judy began by acknowledging that the land on which we gather is the unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

Intention

Our PAC meeting is being held with respect, inclusiveness, and the understanding of others. We are gathered to create and share ideas that will enrich the education of our children through community-based learning.

Introductions and Hellos

April 2019 Meeting Minutes

Motion to approve April 2019 minutes: Jo Anne. Seconded: Jodie. Motion carried.

Chair Report - Judy

Bike to School Week is May 27-31. Karin and Jared are organizing. Judy will follow up.

Staff Lunch. Reminder that there is a Staff Lunch planned for Friday June 14th; there are roughly 36 staff members. This will be catered and a budget of \$750 has already been allocated for staff appreciation lunches. Teacher sign up is in the office. The committee will choose a caterer once they know numbers and dietary restrictions, but may go with somebody local such as Nuba.

Volunteer Appreciation Tea. The staff and students of Livingstone Elementary invite you to their Volunteer Appreciation Tea, Tuesday, June 11 from 2:40 to 3:20pm in the school library. If you've volunteered to help with a class field trip, or to deliver Fun Lunch, or to read to students, or in any capacity, please join us for a celebration of your contributions to our school. Teachers will bring students who require supervision after school to the gym where childcare will be provided from 3 to 3:20pm. If you're able to join us, please RSVP by Tuesday, June 4.

Retirement Party for Ted Coombs and Susan Adams is June 20th from 3:15-5 on the grass field. A request of \$150.48 is being asked from the PAC to cover the cost of hot beverage cups and post card invites. Bindy and Sara are organizing and doing graphics.

Motion to approve \$150.48 for the Retirement Party: Jo Anne. Seconded: Julia. Motion carried (one abstain).

Car Free Day is Sunday June 16th. Dave has posted a sign up sheet for all interested in helping out. He is still looking for more volunteers, and is also looking for another parent to take it on for next year. The system is pretty well organized. Dave should pin the sign up sheet to the top of the school community Facebook page, and put it on the PAC website similar to the Backpack Buddies sign up.

2019/20 Proposed Budget Forecast. Jo Anne (fundraising committee) has been working with Lennie and Rebecca (treasurers) and Vital to prepare the proposed 2019/2020 budget forecast. The PAC executive and school finance committee will take a look as well. Vital has ensured that there is no school funding available for these items. The primary teacher group and several individual teachers have had input as well. Parents agreed that fundraising goals should be driven by the needs of the school.

A parent mentioned that two entries appear to be duplicated; she will work with Jo Anne to clarify.

The budget is on the PAC website and is updated in real time. Ideally the budget will be approved at the June meeting so teachers know what to expect for next year. The budget will be put out in PAC email, so that parents can take a look in advance and the June meeting will just be a vote.

The primary teacher group agreed upon several funding requests for next year:

- **Indigenous Resources.** The new BC curriculum requires teachers to include indigenous material but didn't provide any funding or resources. The teachers have chosen some resources that will be shared among the primary classrooms. The school does get some funds from the District but not enough to buy these expensive resources.
- **Guided Reading Books.** These books need updating. Guided reading is not the same as home reading. These books are used for small reading groups; they come in sets that include a teacher copy and several student copies. These will live in the photocopy room.
- **Handwriting Without Tears workbooks.** These are consumables, so families may be asked to reimburse the school for the cost. However, approval now will allow the teachers to order them and have them ready for September.
- **Sensory Room Mural.** Painting for the sensory room.

Motion to approve \$9,900 for primary funding requests (\$3,000 for First Nation resource kits for primary divisions; \$5,000 guided reading books for primary divisions; \$1,100 for Handwriting Without Tears workbooks; and \$800 for a mural for the sensory room): Judy. Seconded: Julia. Motion carried.

There will be no Walk-a-Thon this year. PAC has a surplus this year, but we might need to do a bit more fundraising next year. A parent suggested we could do a walk-a-thon for charity in the

future. This would be a great initiative especially if it comes from the students (a teacher champion would be needed too).

Garden. A volunteer sign in sheet for summer garden care was circulated. Caroline will make it into a google sheet and sent to Andrew and post to FB.

Extra Garbage Cans. Anyone can call the city about extra garbage cans in the park.

All PAC Executive Positions will need to be filled for September. Judy talked about the role of the PAC, including: advocacy that strengthens public education; enrichment of the learning experience for the kids; building community within school and neighbourhood; and relationships with teachers and administrators.

We are taking all nominations for Chair/Co-Chairs, Treasurer/Co-Treasurers, and Secretary/Co-Secretaries. You don't need any experience; don't feel shy! The PAC should be warm and welcoming. ☺ All roles are best with two people. At least one person is required in each role to operate a PAC next year.

We will vote on executive members in June. We have some nominations for Co-Chairs and can take other nominations. There are also fundraising and other committees that are not part of the executive but provide opportunities to contribute.

Advocacy. Jessica shared that teachers are in bargaining for a new contract; she encouraged parents to get up to date on the situation and take action if you desire. Jessica will send a video link to Judy to post on Livingstone community FB page. The teachers would like action before their contract expires on June 30.

Treasurer's Report – Lennie

Lennie reviewed the Treasurer's reports dated April and May 2019, which include a new fundraising event update. Lennie has done a full audit of all our cheques and expenses so all numbers are up to date in the May report.

The April treasurer's report has not been corrected so was tabled to the June meeting.

In May 2019, the balance in the general account was \$44,785.01. The Gaming Grant balance was \$8,482.64. The school account was \$3,379.46. The PAC Direct Drive account was \$7,540.27. Lennie reviewed the fundraising events revenue/expenses, and total profit. We have raised more than our budget.

Motion to approve May Treasurer's Report: Julia. Seconded: Jessica. Motion carried.

Principal's Report – Mr. Peeters

Seismic Upgrade. Livingstone has passed the "feasibility" stage; the proposal was accepted by the Ministry of Education. In August or September the District will bring the community into the process. Vital will pass along information on how to get involved.

Water Fountain. This project is underway; a new bottle filling station will be on main floor. We don't know when installation will occur.

Staffing. Livingstone enrolment is projected to decline next year (especially at the upper intermediate level), so the school will be reduced by one division, to 14 divisions. Two teachers are retiring so no one will be laid off. Ms. Paris will take on kindergarten next year. Staff is currently in discussions about the location for Ms. Presley's music room. The school will also be moving to more combined (split) classes next year. Admin will have to hire for a couple of positions.

Ready Set Learn (for children aged 3 to 5) and Welcome to Kindergarten (for Livingstone's incoming kindergarteners) happened last week.

Dance Program. Starting next week, Dance Geographic will be bringing to a variety of dance options over two weeks, during regular gym time.

Project Chef. Livingstone had this program for grades 4 and 5 this year, and will get it for the whole school next year in October and November. The program is about \$10,000 (roughly \$35 a student). The school could ask families to pay, or do a fundraiser, or look to PAC. Gaming funding could go toward it.

Meeting adjourned at 8:29 pm.