



**Meeting Minutes
June 17, 2019**

Welcome and Acknowledgement

Judy began by acknowledging that the land on which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations. Going forward, the PAC can make this acknowledgement more personal, perhaps by including our own connections with Indigenous Peoples.

Intention

Our PAC meeting is being held with respect, inclusiveness, and the understanding of others. We are gathered to create and share ideas that will enrich the education of our children through community-based learning.

Introductions and Hellos

May 2019 Meeting Minutes

Motion to approve May 2019 minutes: Jo Anne. Seconded: Julia. Motion carried.

Chair Report - Judy

Judy's Summary. Another fantastic school year here at David Livingstone. Our children experienced an assortment of performances, speakers, hands on creations, and donated their own time to fill backpacks weekly for other children within our city. With the help of our community's generous financial donations the PAC was able to gift monies to each and every teacher to better support them. Our library has increased its diverse selections of amazing reading materials for all levels of ability and interest. What a powerful achievement. I applaud all of our school's dedicated parent volunteers as well!

Retirement Party. Mark your calendars! A retirement party for Mrs. Adams and Mr. Coombs will be held on June 20th from 3:15-5pm on our grass field. There will be cookies and tea, so bring a blanket and help celebrate them as a community.

Car Free Day was yesterday and from my eyes, seemed like another huge success! Thanks to everyone for helping get our school tent up and involved in this community event. The

community has donated a lot to our school and it might be great for us to give back in future years through this event.

Sports Day. PAC has set aside \$750 for the snack rest station, but no one has taken charge. For the activity stations, there are fewer Tupper students coming this year, but some grade 7s want to help as facilitators. Between Tupper and Livingstone students, and some parents, all stations should be covered. If you can help, please let your child's teacher know, and please come at 8:40 on Friday.

The sports day snack station needs a champion to organize and purchase snacks. The sidewalk chalk is in the sensory room. Please get receipts to Lennie immediately.

Funding Request. A parent made a proposal to purchase a David Livingstone flag/pop up banner to be used at track and cross-country meets for better visibility. The cost is \$275 + tax = approx \$310.00. VSB has a preferred vendor so the school will likely do the ordering. The new PAC will move forward with this item in September.

*Motion to approve \$310 for a David Livingstone pop-up flag: Aaron. Seconded: Caroline.
Motion carried.*

Proposed 2019/2020 Budget. Judy reviewed the proposed budget for next school year, which is posted on the PAC website at:

<https://docs.google.com/spreadsheets/d/1SUUowTpK1CeEDQbTL8MhbwpgVH14JkqrdQxm7ZnCD9o/edit?usp=sharing>

Jo Anne and the fundraising committee have been working with administration and the teachers to figure out how to spend PAC funds. School enrollment is declining, so PAC must work with admin to ensure that PAC money does not interfere with District funding.

Highlights and changes compared to 2018/2019 include:

- Teachers have requested a field trip fund.
- Division literacy allocations have been re-named as Experiential Learning funds by Division. These can be used for more than books (e.g. speakers/authors), and PAC can encourage teachers to work together to spend these funds as a group. Teachers can bring to the staff finance committee and then approach PAC together.
- Speaker funds are no longer specifically designated for OPT and Safe Teen, so that teachers have options. Many feel they are equipped to teach the sexual health curriculum now.
- Project Chef will be provided to all divisions next year.
- Apples for Apps: Although staff runs this program, PAC buys a box of apples for each division.
- Athletics: There is no budget for Athletics yet; this may be an opportunity to fundraise for something specific. Students can participate in the fundraising.
- Backpack Buddies: Teachers are very supportive of the program and Ms. Geri is still supportive of the packing in the library. The program does require a lot of parent participation. There will not be a matching donation next year, so Livingstone will be packing 30 backpacks every other week (rather than every week). Each class will come fewer times. More than likely this will continue to be on Thursday mornings.

- A staff meal before the Winter Concert has been added.
- Fund drive: The school (rather than PAC) may want to do the fund drive next year.

Participants discussed PAC fundraising in general. Some families find it financially challenging or feel pressured to participate in fundraising events in addition to paying school fees.

School fees will be going up next year from \$25 to \$35. Agendas and performance fees are in addition. The VSB does have ways to pay school fees for families that cannot pay; families are encouraged to contact the Principal privately to access this assistance.

Participants encouraged PAC to be careful how much families are asked to pay, and to try and find some ways for families to participate without always feeling an “ask.”

A separate “legacy” PAC fund was proposed, to provide assistance to families in paying for performance fees, field trips, etc. PAC could explicitly communicate that this fund is available, and families could be encouraged to contact the Principal privately to access assistance. This could be discussed and voted upon in September.

Motion to approve Proposed Budget for 2019/2020: Julia. Seconded: Jo Anne. Motion carried.

Treasurer's Report – Lennie

Lennie reviewed the revised April 2019 Treasurer’s report. The only change was to amend the Soiree revenue and expenses, with a total profit of \$11,780.94.

Motion to approve April 2019 Treasurer’s Report: Julia. Seconded: Vanessa. Motion carried.

Lennie reviewed the June 2019 Treasurer’s report. The balance of the General Account was \$40,574.87. However, many items are due to come out before the end of the year, including \$3,258.90 in Accounts Payable noted in the report, \$9,900 for the items approved at the May 2019 meeting, and additional Accounts Payable that have been identified since the report was generated. Lennie asked everyone to submit all expenditures ASAP.

Most of the PAC Direct Drive account has been spent (on iPads, keyboards, and other items). The Gaming Account has a balance of \$8,483.34 but approximately \$7,200 will be withdrawn by the end of June. The PAC school account is down to \$3,379.46.

Motion to approve June 2019 Treasurer’s Report: Julia. Seconded: Vanessa. Motion carried.

Principal’s Report – Mr. Peeters

Welcome Carrie Froese, our new principal for next year. She will also be coming on Thursday to meet staff and some students.

Track and Field. We had another great season with the final meet at Swangard. Thank you to Ms. Scott for coaching, and to parents (for driving, marshalling, laundry, etc.).

Staffing. We have two staff positions to fill for next year. Some good candidates have opted for other opportunities but Mr. Peeters is hopeful to fill the spots soon. One position is for a 3/4 split classroom teacher and one is for a Resource Teacher.

Sports Day. Let your child's teacher know if you are available to volunteer.

Last Week of School. The Year End slide show and assembly will be on Wednesday June 26. Thursday will be a day of rest and clean up.

Welcome Back. The Welcome Back BBQ and Meet the Teacher night will be September 19th. Mr. Peeters will order 20 tables from VSB. The Terry Fox Run will be the afternoon of Sept 20, and Sept. 23rd is a Pro D day.

Thank You. Mr. Peeters expressed that he really enjoyed his time at Livingstone and wishes he could stay longer. He will miss Livingstone.

PAC Executive

All PAC Executive positions were open, and all three positions must be filled (by individuals or shared). Ms. Froese clarified that positions can be acclaimed if there are no additional nominations after three rounds of calling for nominations.

The PAC Executive nominations for the 2019/20 school year were as follows:

Co-Chair: Jo Anne Stayner and Julia Hibbard were nominated for Co-Chair for 2019/2020. There were no other nominations. Jo Anne and Julia were acclaimed.

Co-Secretary: Bindy Kang, Lindsay Siu, and Melissa Carr were nominated for Co-Secretary for 2019/2020. There were no other nominations. Bindy and Lindsay and Melissa were acclaimed.

Co-Treasurer: Krista Hass and Vanessa Lobel were nominated for Co-Treasurer for 2019/2020. There were no other nominations. Krista and Vanessa were acclaimed.

There are other committees within our PAC (e.g. fundraising, school garden, DPAC rep) that are non-elected roles. Please reach out to the PAC executives for direction on how to get involved.

Member at Large (Communications): Andrew Nolan was nominated for an Executive Member at Large (with a designated role in Communication) for 2019/2020. There were no other nominations. Andrew was acclaimed.

Meeting adjourned at 8:29 pm.