



**Meeting Minutes
December 20, 2017**

Welcome and Acknowledgement

An acknowledgement that the land in which we gather is the unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish, and Tsleil-Waututh First Nations.

November 2017 Meeting Minutes

Motion to approve November 2017 minutes: Nicole. Seconded: Bindy. Vote tabled to the end of the meeting to allow all attendees to review the minutes.

Treasurer's Report – Lennie and Jo Anne

Lennie reviewed the Treasurer's report dated December 2017. The balance in the general account was \$32,954.95. The school has a large cheque (\$11,000) that has not yet been cashed, and there are additional invoices of approximately \$3,000. The PAC budget will be updated soon and will be posted with the minutes on the PAC website.

We discussed the recycling program. The grade 7s have taken over the program, to fulfill their service hours and fundraise for their grade 7 trip. Half of the recycling income will go to grade 7s, and PAC will retain the other half for school-wide expenditures.

The Gaming Grant balance was \$6,728.74. \$3,500 has already been approved for arts performances, two of which are already scheduled.

Motion to approve treasurer's report: Julia. Seconded: Caroline. Approved.

Chair Report – Judy

The total raised from the Fund Drive will be discussed in January. Other PAC business was also tabled to January.

Soiree Committee - Julia

The 100 tickets allocated to Livingstone for the East Van Soiree have already sold out. Brock has almost sold out, although if they do not sell out, Livingstone families will have a chance to buy their tickets.

The committee will incur a number of costs in January to prepare for the event. Both the costs and the revenues are being split with Brock Elementary. All receipts are being retained and there will be a reckoning of costs and revenues after the event.

Expenditures are expected as follows:

- Payment to Heritage for balance of rental: \$650
- SOCAN and music fees: approx. \$80
- Sound rental: \$50
- Lonsdale Events Rentals: approx. \$500
- Insurance for venue: \$200
- Liquor license: \$530
- Gaming license: \$10
- Special Event Server certificates for parents volunteering to bartend (5 x \$20 each): \$100
- Wine (this amount very much up in the air as we are still organizing donations/need/available discounts): \$2,000
- Ceramics purchase (Vanessa has already paid): \$800
(note: \$600 was already approved at the November 2017 meeting)

Motion to approve an operating budget of up to \$4,500 for expenses outlined by Julia: Jo Anne. Seconded: Nicole. Approved.

Principal's Report – Mr. Peeters

Technology. All teachers have received new laptops so they can take attendance electronically. They are now working on some issues with the system. An inventory of technology is underway; the school currently has approximately 45 iPads and 15 cloudbooks. The school is at a point of possible technology changes, so staff is reviewing costs and maintenance of systems, including getting class sets and/or leasing equipment.

Sports. Volleyball ended last month. Livingstone had senior boys and girls teams. The girls advanced to the zone championship, and the boys went to the city finals. Thanks to Tanya Auton-Strolz (parent), Ms. Wilson, and Mr. Philips for coaching/sponsoring.

Basketball for grade 6 and 7s will be starting in January. The coaches are still being finalized but may include parents, Tupper students, and/or the school resource officer. Parents can coach school teams, but need a teacher sponsor.

We discussed the length of the sport seasons; each sport season is quite short so they can fit a variety of sports during the year, and because of limited availability of coaches and gym space.

Elementary sports are a chance for students to try new sports. Teams take all comers, and can encourage kids who are less likely to play in community sports. School sports get more competitive in high school.

Staffing. Support worker Amin is back from parental leave, replacing Tamara. Candace Esser will be back 2 days a week in January as a resource teacher for grades 2 and 3.

School Plan. The School Plan was focused on STEAM (Science, Technology, Engineering, Arts and Math) for the last two years. Teachers decided last year to shift the focus to personal and social competencies for the next 3-year plan, and discussed this at the recent Pro D day. There will be a particular focus on self-regulation, valuing diversity, and building relationships.

Teachers are currently working with students on “I” statements (e.g. “I can do x”) which the students will use for self-assessments at the end of the year. These vary by grade level, and will be tied into the Tupper “ROARS” code of conduct.

Although the school plan is a staff initiative, PAC representatives will review the plan, and it will be available on the school website. Parents expressed a desire to learn more so that we can reinforce ideas at home and support classroom teachers.

Financial Plan. Mr. Peeters wants to be more structured and transparent in the school approach to spending money. Staff will be conducting Needs Assessments and will then plan spending accordingly.

VSB Trustee. Ken Clement is the VSB trustee for Livingstone. Parents can contact him about issues of interest, including seismic upgrading and timing. Typically trustees do come visit the school; Mr. Peeters will contact him.

Performances. Two school-wide performances have been booked: a presentation will be made by OWL (owlrehab.org); and the hip-hop group Boogaloo will be coming back for a full week, possibly in January. Staff is also looking at CirKids, which includes tumbling, stilts, unicycles, juggling, etc.

Around the World in 180 Days Ms. Geri is starting up a new initiative on valuing diversity. Students will receive “passports” and will have a chance to learn about countries around the world from community members. More will be shared in the new year.

School Photos. Livingstone will be switching to Mountain West for school photos.

Snow Removal. We discussed snow clearance and salting. Mr. Peeters will speak to the engineer about the stairs from the front door down to Ms. Adams' class entrance. Parents are welcome to help with snow and ice clearance, especially around the playground.

Thank Yous. Thank you for everyone who attended the winter concert. Mr. Peeters gave kudos to Ms. Presley for all her hard work, and kudos to Ms. Geri for the 180 Days idea.

Other Business

Pancake Breakfast. The pancake breakfast will be tomorrow (served between 8:00 and 8:55am). To cut down on waste, families are encouraged to bring their own plates, cups and cutlery.

Lost and Found: At the end of the year, a VSB staff person will be distributing items from the Lost and Found to those in need.

Minutes: Vote on motion to approve November 2017 minutes: Approved.

Motion to adjourn meeting: Nicole. Seconded: Jessica. Meeting adjourned at 8:12 pm.

The next PAC meeting will be January 17, 2018 at 7pm in the staff room.