



**David Livingstone PAC
General Meeting Minutes
October 21st, 2020**

Zoom Meeting Details:

Topic: David Livingstone PAC

Time: Wednesday, October 21st, 2020 07:00 - 8:00 PM

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<https://us02web.zoom.us/j/2951947304>

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- Meeting documents posted to chat for those that continue to join

Welcome: Welcome and quick discussion on how the Zoom meeting will proceed - muting lines, how to ask questions, chat function, motions and approvals etc.

- If you have questions put in chat function to be answered
- Please mute mics when others are speaking
- When approving agenda, reports, etc, please raise your hand or acknowledge in chat

Acknowledgement: We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

Approval of Agenda: Any new items to add? (2 minutes)

- No new agenda items
- Acclaimed

Approve Minutes from September: Please review documents **in advance** of the meeting so that we are able to approve and move forward. (3 minutes)

[September Meeting Minutes](#)

- Leigh Ann Palmer moves to approve
- Reiko Anderson seconds

Guest Speakers: None.

Principal's Report: Livingstone's Principal, Carrie Froese will provide an update followed by a Q&A - questions in advance or via chat function (15 minutes)

- Almost at the end of the 2 nd month
 - COVID Procedures and Protocols in place
 - Research Project with Vancouver Coastal Health
 - o Swish & Spit COVID test for students
 - o If student sent home with symptoms, parents will have option to take a swish and spit test to do at home and return to St. Joseph's Hospital
- Focus on social emotional learning
- Go to school website or talk to teachers to learn more
- Kids happy, engaged, working together
- Many opportunities for outdoor learning as per Dr. Bonnie Henry's advice
 - Experiential learning ie. See examples in Ms. Lirenman's class on Twitterfeed Garden Opportunities
 - Terry Fox Run – highlight for kids / raised over \$3,000.00
- Ventilation
 - Upgraded system has forced fresh air intake
 - Turned on earlier in the day
 - All classrooms have windows that open
 - Up to teacher with how wide or how many open
- Option 4 Students – Oct. 13 th – 93% of students are now in session full time
 - Next opportunity to return Nov. 9 th
- Seismic Project – Fall Electrical survey recently completed
- Ms. Senior Retired; last day on Tuesday, October 21, 2020
 - Julia Kwon was the successful candidate posting into the Grade 2/3 classroom – Division 9.
 - Begins as teacher on October 26, 2020
 - Josephina Kim will assume responsibility for the Grade 4 classroom – Division 6
 - Letters went home to Division 6 and Division 9 families today.
- Dates to remember:
 - October 23, 2020 – Professional Development for Teachers; Students do not attend
- Q Jo-Anne: Halloween restrictions?
- Hallowe'en – Festivities to be determined by the classroom teacher
 - No sharing of snacks
 - Prepackaged commercial treats can be distributed

- Focus on respectful costumes that are not offensive to other cultures
- Masks discouraged due to saliva on the inside of masks and lack of cleaning when they are taken on and off

- Parent Teacher Conferences – November 4th and 5th
 - Format to be determined by classroom teachers
 - Part of the reporting process
 - Questions to be directed to classroom teachers
 - Options for conferences: Teams, outside, in person for conferences, but up to individual teachers

- Positive words of encouragement to teachers very encouraging and appreciated.

- Q Krista: placement dates and temp teachers for Div 2 and Ms. D's class
 - Determined by leaves, no additional information
 - End of October for Ms D
 - December 31 for Ms Stanton
 - Classroom teachers will communicate with classes

- Q Anna Akkerman: Ms Kwon conferences for Div 6 or 9
 - Ms. Kwon handling Div 9 as should be passed on by prev teacher
 - Ms Kwon to pass on to new teacher for Div 6

- Q Jo-Anne: Microsoft Teams available for everyone in case of return to home school?
 - Is everyone going to get access?
 - Helpful for kids that are sick at home following guidelines
 - Carrie: conversation with classroom teacher, each teacher does different
 - Carrie has one big school Team for school presentations to alert kids
 - Everyone has one set up but no expectation that going to be doing both
 - Q Jo: invited by VSB school account?
 - New team or old team?
 - Should be new team with current classroom teacher
 - Post from Karen Liernman - old teams will still be active

Chair Report: Julia & Jo (5 minutes)

- Jo:
- Going to be in a holding pattern
- Feedback from parent: misses parent involvement in class, class rep is helpful
 - Class rep list is complete, thank you to all parents who have volunteered
 - Andrew Nolan runs communications to be shared with reps
 - Parent rep also communicates info from teachers to parents
 - All classes set up with reps
 - If haven't heard from class rep, please reach out
- Fall fund drive to take place in November
 - 5th year direct drive for those interested in making a donation for a tax receipt
 - Post cards going home with kids second week of November

- Funds raised will be going towards extra needs for school in latter half of year and next year
- Funding for staff next September: \$500 for each division, \$500 for literacy each division
- Some small fundraisers but many not going to happen for example fun lunch
- Julia:
- Spirit wear returning, link to come out soon
- EVS not happening in February
 - Instead a virtual silent auction to be open weeks before actual event
 - Only from livingstone, reaching out through Andrew and class reps
 - Mid Jan-Feb for the online auction
 - Jo: Do you need people to help support the auction, committee?
 - Yes, still need volunteers to help source prizes
 - Package to class reps to help source items

Treasurer Report: Krista & Vanessa (5 minutes) Please review documents **in advance** of the meeting so that we are able to approve and move forward.

October Treasurer's Report

- Linked in chat, reposted
- Remind each teacher about access to funds, 500/division, 500 for literacy
- BC gaming account cheque 6K+ in treasurers report
- Large staff changeover, hard to communicate with staff as parents not in the school
- Jo: interest with teachers to be a liaison re; money left in account?

Carrie: every teacher has a file to see how much they have spent and how much is available

Jo: still like to have 2 way conversation with staff to answer questions, already purchased items still in the school, needed items as a theme, etc.

Carrie: more spending happening in the early part of year than in latter part in years past

- Thank you krista for smooth operation of business

Motion to approve: Leigh Ann Palmer

Second: Reiko Anderson

Unfinished Business:

- None at this time.

New Business:

- Direct Drive Fundraiser will run in November
- 2021-22 PAC Exec Recruiting (we'll keep this on as a reminder throughout the year - if you are interested, please reach out)
 - All PAC executive done terms except for Rachel and Raman
 - Need new parents in positions
 - Past co-chairs still maintain position as former chairs, available to support

Next Meeting: Wednesday, November 18th, 7:00 p.m. Zoom call instructions will be the same as this call. Agenda will be posted one week prior to this meeting. If you have anything you'd like added to the agenda, please email livingstonepac@gmail.com.

Q Carrie: Don't underestimate the power of thanks and positive thoughts. They make a difference to teachers and to everyone.

Any questions before next pac send email to PAC or Carrie

Meeting adjourned 1939hrs

Meeting Adjourned: 8:00 p.m.