



# David Livingstone PAC

## Meeting Agenda

Wednesday, Sept 18, 2024

6:30 p.m. in the Library and on Zoom

### Acknowledgement:

We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

### 1.0 Approval of the agenda

***Moved that the draft agenda for the meeting on September 18, 2024 be approved.***

Moved by:

Seconded by:

Discussion: Any items to add?

Call for the vote (motion carried/not carried)

### 2.0 Approval of the Draft Meeting Minutes (May 2024): [May Meeting Minutes](#)

**Moved that the draft meeting minutes from May be approved**

Moved by:

Seconded by:

Discussion: Any items require amendment?

Call for the vote (motion carried/not carried)

### 3.0 Chair Report (Caroline)

25 minutes

- 2024-25 PAC Executive Introduction
- Role of the PAC, committees and opportunities.
  - How you (yes, you!) can get involved! [Volunteer sign-up sheet](#)
  - Please see the “All opportunities” tab at spreadsheet to see all the different ways to get involved! Opportunities include: fun lunch distribution, dance planning, meet the teacher night, division parent representatives, sports or after school activity support, Grade 7 field trip rep and more!
  - **We need your help! We're looking for volunteers to join our activities and sub-committees.**
  - **There are roles that suit all kinds of availability – whether you have a little time or more to give, your help is truly appreciated.**
  - **Sign up for the tasks/groups that fit your schedule – we'd love to have you involved! Some as little as 20 minutes!**
- Priorities for 2024-25 community and fundraising
- Fun lunch update
- Fall Drive details

- 4.0 Principal's Report** (Sharon Vieira) 15 minutes
- Sharon to share the principal's report.  
*Questions are invited.*

- 5.0 Treasurer Report:** (Jitender) 10 minutes
- Moved that the September treasurer's report be approved**
- Moved by:  
Seconded by:  
Discussion: Any items require amendment?  
Call for the vote (motion carried/not carried)

Please review documents **in advance** of the meeting as we do not have time to present this in detail: [Sept Treasurer Report](#)

- 6.0 Vote for new Treasurer and co-signer** 5-10 minutes
- Maria Soto has volunteered to be our new PAC Treasurer! We need to vote her in!
  - We are on the hunt for a new co-treasurer to join the exec team as soon as possible! The role of the co-treasurer is pretty simple: provide back up to the Treasurer. This involves co-signing payments, reviewing payments to ensure everything is correct. The time commitment in a month is about 2 hours.
  - If you are interested, please email [livingstonepac@gmail.com](mailto:livingstonepac@gmail.com) right away so we can vote you in at our meeting! Or come to the meeting!

**Moved that the new treasurer be: Maria Soto**

Moved by:  
Seconded by:  
Discussion:  
Call for the vote (motion carried/not carried)

**Moved that the co-Treasurer be:**

Moved by:  
Seconded by:  
Discussion:  
Call for the vote (motion carried/not carried)

## 6.0 Upcoming Meetings

**Next Meeting:** October Meeting takes place in the library and via Zoom on Oct.16, 2024 6.30pm  
**The scheduled meetings for the 2024-25 school year are at 6:30pm on the following dates:**

- |                        |                     |
|------------------------|---------------------|
| • Sept 18, 2024        | • Feb 19, 2025      |
| • Oct 16, 2024         | • March: no meeting |
| • Nov 20, 2024         | • Apr 16, 2025      |
| • December: no meeting | • May 21, 2025      |
| • Jan 15, 2025         | • June: no meeting  |

**Meeting adjourned** (insert time)