



**David Livingstone PAC
General Meeting Minutes
April 20, 2022**

Welcome: Welcome and quick discussion on how the Zoom meeting will proceed - muting lines, how to ask questions, chat function, motions and approvals etc.

Acknowledgement: We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

Approval of Agenda: Nothing to add

Meeting Minutes: Approval on [February Meeting Minutes](#) (please review in advance so that we can pass these items and move along)

Motion: Raman

Second: Leigh Anne

Minutes approved

Principal's Report: Sharon to share the principal's report. Q&A to follow - questions in advance or via chat function (15 minutes)

- Thank you for all you do to support our school.
- Purchased new iPads - amazing
- Student Learning survey completed (grades 4 + 7)...students and parents participated. Gives info to Min of Ed on how learning is doing
- Getting used to Covid restrictions being lifted - seeing faces in school is amazing. We still respect everyone's personal choices. Kids are loving seeing each others (and teachers faces)
- Teachers planning field trips
- Grade 7 leaving event + what it will look like. Want to include school and families in a way that is comfortable for all. Maybe allow grade 7s to have a dance!
- First school-wide assembly in May
- Fire drill in May also. Will reach out to some parents to do reunification test
- \$35/student school fees - will be \$18 if students do Jump Math + \$7 for agendas
 - Feedback from Melissa that not many teachers are really using the agendas
 - Sharon will bring this back to teachers

- Sports day - teachers working on events - Friday, May 13 (families invited)
- Welcome to Kindergarten (May 26)

Discussion around why it's called "leaving" instead of "graduation"...Sharon provided insight that in elementary school we refer to it as "leaving" as "graduation" actually happens in high school.

\$\$ from PAC for leaving: expenses include annual, photo booth, lunch. **Last year PAC covered lunch at around \$12/child + staff - around \$200/250**

Chair Report: Jo & Julia (10 minutes)

Soiree:

Ceramic plates being done for Silent Auction

Things are getting finalized/organized

Ticket sales: at about half capacity...all are welcome!

Sharon will send out message school wide

Nav: bought a ticket but never got one.

Julia: There are no physical tickets - just your name at the door

Krista and Jo have been working with Sharon to finalize the budget for next year...trying to return to a "pre-covid" budget. Bringing things like performances back to enrich the kids' experience

Walk-a-thon (May 27) will be an in-person fundraising event (maybe with a virtual option if people are away). Pledge sheets will be going home. Prizes are for distance instead of \$\$ earned. Will be looking for parent volunteers - aprox 10. This is an annual fundraiser. Kids can participate in the event and help to raise money for the school. Try to make it fun with things like a bubble machine and limbo station. Parents help to keep track of the laps (punch cards). There are also snacks and water stations. Will be a helpful fundraiser as we look to raise money for moving back into the new school.

Verena - feedback that it would be useful to know what a walk-a-thon is and what volunteers need to do.

May PAC will be AGM. Vote on budget and PAC executive. We will provide details well in advance so people can be informed ahead of time.

Instead of doing a June meeting we math do a social instead.

Track + Field - parent volunteers needed to help coach and supervise at district meets. Track and field is back for the first time in 2 years. Sharon said they had the coaches meeting this week. 4 staff are going to sponsor and Amanda Goodison will be lead parent volunteer. Parents mostly help with supervision but can run with kids and help with coaching. Track is for Grades 3 - 7.

Treasurer Report: Leigh Anne (5 minutes)

Please refer to this document to review the Treasurer report

☰ March 2022 Treasurer Report

Purdy's fundraiser was very successful. For next year we may do at both Christmas and Easter

Motion: David Goodison

Second: Namita

Passed

Unfinished Business:

- 2022/23 PAC Exec
 - Co-Chairs: Nav Nathoo + ??
 - Jo + Julia will prepare transition docs
 - Will be voted on at the May meeting
 - Other exec positions are continuing from existing PAC exec
 - If it's an interest to move on for some after next year, it's recommended that you document how you do your role to pass on to new people

New Business:

School needs to vote on:

- \$5600 - \$400/division for field trips - to cover bus costs
 - We have the budget and would like to support
 - If there are teachers who aren't comfortable going on a field trip, we can still give them \$\$ to provide their class with a fun experience.
 - This amount will also be included in next years budget
 - Last year how it was reconciled at the end wasn't clear. We would like it to be known that PAC is funding the bus so parents are aware
- \$1000 - sports day - pizza and ice cream
- \$4000 - fridge (to replace our old fridge - PAC uses for fruit and veg program and fun lunch). We're looking at [this model](#), which came recommended from someone in the restaurant industry.
 - Nav: don't we have any parents who could provide developer discounts etc.?
 - Jo: happy to put it out there to see if anyone has any connections (FB page and PAC newsletter) - the \$4000 is the max.
 - Need a measurement of the kitchen at Livingstone (in the basement kitchen) to make sure whatever we purchase will fit. Sharon will connect with the seismic team.
- \$1500 - Indigenous art project for Truth & Reconciliation Day 2022 (orange shirts)

- Getting kids involved in designing something and then get t-shirts done
 - Julia reached out to some local Indigenous artists to see if there was interested in collaborating with kids. There is an artist who is interested. She will come in and do a workshop with the kids to educate them and then will take the ideas the kids come up with and go away and design a t-shirt.
 - She normally charges between 250-400 for workshop facilitation and then \$600-1000 for the design
 - PAC would cover her fees and then we would sell the t-shirts to kids (money would go to an Indigenous organization)
 - This is not a PAC fundraiser - all proceeds would go back to supporting respiration work + education
 - Next steps are to discuss with Sharon around how this would be facilitated during school time.
 - T-shirts would be ordered and in kids hands before year-end. Pre-order amounts for Kindergarten kids
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- \$500 to cover lunch for Grade 7 Leaving Event

Total amount: \$12,600 being asked to be approved

Motion to approve: David Goodison

Second: Namita Kearns

Passed

Potential Fundraiser - <https://globalcoffeefundraising.ca/>

\$5/bag of coffee sold.

Nav Nathoo volunteered to organize.

Next Meeting: Wednesday, May 18th at 7p.m. This will be our Annual General Meeting where we will vote on the 2022-23 PAC Executive and Budget. Agenda will be posted prior to this meeting. If you have anything you'd like added to the agenda, please email livingstonepac@gmail.com.

Meeting Adjourned: 8:00 p.m.